



## Thorpe End Teddies Re-opening Policy

It is important that we re-open the setting in the safest way possible for the children and adults alike. However, this will only work if we adhere to the new way of operating.

In light of the government guidelines with schools, nurseries and preschools re-opening, a robust risk assessment will need to be in place to protect all

We aim to operate our normal session times from 09.00 - 12.00 and 12.00 - 15.00 there will be limited flexibility on these times due to some parents dropping siblings at school. As there will be a specific routine of handover from parent/carer to a member of staff. To ensure the smooth running and minimum socialisation, parents/carers should arrive at least 10 minutes before start and finish times.

### Policy

- Children will be collected from parent/carer at the front door, and their temperature will be taken by a member of staff and recorded on the daily register if the temperature reading is above 37.5 we will not allow entry into the setting for that day. We will mark out 2m spaces for minimal contact and adhering to social distancing rules.
- All children will wash their hands on arrival, supervised by a member of staff.
- Any child who is perceived as poorly on arrival including a cough, temperature or have been administered Calpol will not be accepted by the staff. A temperature will be taken if a child becomes unwell or presents Covid-19 symptoms whilst at the setting.
- Children wearing nappies will only be changed if they have soiled their nappy or their nappy is saturated. Please ensure your child is in a clean dry nappy at handover along with a small bag with a spare and wipes..
- Children should still wear their Teddies tops to promote a sense of community; however, we encourage that you change the entire outfit they have worn at Teddies as soon as you get home. Then send children in a fresh outfit for any subsequent days at Teddies. This would reduce the probability of transmission.
- Children will need to leave their plimsolls (indoor shoes) at Teddies to reduce the possibility of transmission, staff will deal with the changing of shoes on arrival.
- Social distancing between the children will be difficult and we **cannot** guarantee no contact, but will endeavour to do our best. We will comfort children and attend to the children's needs appropriately and with kindness as always. Ensuring hand washing and hygiene protocols are adhered to.
- We will support the children age appropriately to understand the steps they can take to keep themselves safe, understanding the importance of hand washing, sneezing into a tissue and disposing of it correctly.

- Staff will ensure all children are monitored for their wellbeing and assess how Covid-19 news and family time has affected them.
- Visitors will at no time be permitted to enter the setting without prior arrangement unless a safeguarding issue arises.
- Activities both indoors and outdoors will be carefully selected within the planning to ensure we reduce the possibility of undetected contamination.
- All resources, tables, chairs, outdoor equipment, touch points, cups and bowls will be cleaned and sanitised after every session.
- Communal areas, touch points and hand washing facilities will be cleaned/sanitised regularly.
- Staff will follow a strict regime of handwashing prior to setting out any equipment.
- Staff will follow government guidelines on PPE where possible. Teddies has a good supply of masks, aprons, gloves, hand sanitiser and hospital grade cleaning solutions.
- In the event of a child becoming unwell or developing suspected Covid-19 symptoms, the child will be isolated with a member of staff who will be required to wear appropriate PPE in a well-ventilated area until the child is collected and told to adhere to the NHS guidance for isolation.
- In the event of a member of staff developing symptoms for Covid-19 whilst at work they should return home immediately and isolate at home following NHS guidance. Should this affect staff to child ratios we would notify parents as all children would need to be collected and we would have to close.
- Should a member of a child's family become symptomatic or have a confirmed case of Covid-19 you should follow the government guidelines of isolation and inform the setting immediately, so that all children staff who have had contact with that child can also follow guidelines,
- The new guidelines allow children under 5 to also be tested.

**This is a document that may require updating without notice should government guideline change.**

This Policy was adopted at a meeting of Thorpe End pre-school (Teddies)

Held On;

Signed on behalf of the committee;

Role of Signatory;